



Bestow Instant Decision Term – Agent Contracting Instructions

BGA: MERIT INSURANCE SERVICES

You must complete the SuranceBay appointment using the following link:

<https://surelc.surancebay.com/sbweb/agency/837>

Begin by selecting "Register New Account". You should use the same email address you have used for other SuranceBay profiles (if applicable), but must create a new password. Once you have created an account and entered the portal there will be a list of information tabs to complete. Tabs will have a red or yellow circle next to them if they need to be completed. The circle will go away once that portion is complete.

Once all information tabs are complete, You must request **BOTH** a North American and Bestow contract, even if you are already appointed with North American. You will need to do this through the **Contracting Requests Tab**. If you are setting up as an LOA (soliciting for your upline), you will only need to complete the North American Contract Request. Please be reminded that you will also need your upline to be appointed following the same process.

After the SuranceBay process is completed, you will receive an email from Bestow, via HelloSign, to sign the Bestow Agent/Agency Agreement, along with a separate email with a link to authorize the background check.

Please also notify MERIT that you have completed the contracting requests. You can email Cindy Le at cindy@meritins.com or call us at 860-233-3626.